

# Instructions to Authors

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Before submitting to the CJAE, authors must read the journal's publication policies, types of submissions allowed, and the submission guidelines.

## Publication Policies

**General.** Authors may publish in Canadian Journal of Agricultural Economics regardless of membership in the Canadian Agricultural Economics Society. Papers may be written in either English or French. Abstracts in both English and French are required for papers. Translations, if not submitted by the author, will be prepared by the journal.

**Condition of Submission.** Manuscripts submitted to the journal must not be under consideration for publication elsewhere without the knowledge of the editors and must not be sent for such consideration without prior notification to the editors. Any possible conflicts with this policy should be reported to the journal on submission.

**iThenticate.** All submissions are subjected to this plagiarism detection software "iThenticate". Submissions suspected of plagiarism will be rejected and handled according to the [recommendations](#) developed by COPE.

**ORCID ID.** Authors submitting to CJAE have an option to associate their ScholarOne account with ORCID, a unique and persistent author identifier. This is a one-time action for each ScholarOne account holder and authors are strongly encouraged to complete this step. More information about ORCID and its benefits visit [Author Services](#).

**Author Anonymity.** Submissions to the CJAE undergo double blind peer review by two or more reviewers who determine the manuscript's suitability for publication. To maintain author anonymity, ensure that authors' names and affiliations have been removed from the document properties of ALL files uploaded to the ScholarOne system.

**Peer Review.** Submissions to the CJAE undergo double blind peer review by two or more reviewers who determine the manuscript's suitability for publication. However, authors are encouraged to have manuscripts reviewed by their peers prior to submission. This, along with editorial assistance, will greatly improve the chances of publication and will usually shorten the time between submission and publication.

**Data Sharing and Data Accessibility.** The journal expects that data supporting the results in the paper will be archived in an appropriate public repository. Whenever possible the scripts and other artefacts used to generate the analyses presented in the paper should also be publicly archived. Exceptions may be granted at the discretion of the editor for sensitive information such as human subject data or the location of endangered species. Authors are expected to provide a data accessibility statement, including a link to the repository they have used, to accompany their paper.

Authors may consult the global registry of research data repositories [www.re3data.org](http://www.re3data.org) to help them identify registered and certified repositories relevant to their subject areas.

**Data Citation.** Data is required to be cited in the same manner as article, book, and web citations and authors are required to include data citations as part of their reference list. Data citation is appropriate for data held within institutional, subject focused, or more general data repositories. It is not intended to take the place of community standards such as in-line citation of GenBank accession codes. When citing or making claims based on data, authors must refer to the data at the relevant place in the manuscript text and in addition provide a formal citation in the reference list. The following format from the [Joint](#)

Declaration of Data Citation Principles must be used when citing data: *Authors; Year; Dataset title; Data repository or archive; Version (if any); Persistent identifier (e.g. DOI)*

**Preprints and Preprint Servers.** If a copy of the unpublished paper exists where the public can access it, acknowledgement must indicate that the paper has been submitted to the Journal. Acceptance will not be prejudice if the unpublished paper is used in form and content, as submitted for publication in the Journal, in the following ways:

- sharing print or electronic copies of the paper with colleagues;
- posting an electronic version of the paper on your own personal website, on your employer's website/repository and on free public servers in your subject area.

The CJAE will also consider articles previously available as preprints on non-commercial servers and may post the submitted version of their manuscript to non-commercial servers at any time. Authors are requested to update any pre-publication versions with a link to the final published article.

**Self-Archiving and Article Sharing.** Details on how to self-archive can be found at [Wiley's Self-Archiving Policy](#). The infographic [Sharing Guidelines for Wiley Journal Articles](#) provides an overview on article sharing policies, including Scholarly Collaboration Networks (SCNs). *Note that posting to SCNs such as ResearchGate and Academia.edu is a violation journal copyright.*

**Copyright.** Copyright for any material published in the CJAE is held by the Canadian Agricultural Economics Society. An article cannot be published until the publisher has received the appropriate signed license agreement. Once an article has been received by Wiley for production the corresponding author will receive an email from Wiley's Author Services system which will ask him/her to log in and will present two copyright options:

1. A regular copyright transfer agreement to the Canadian Agricultural Economics Society, or,
2. An open access license to retain copyright.

**Open Access Option.** Authors have the option of making their articles freely available to all on Wiley Online Library, including those who don't subscribe to the journal, through the OnlineOpen option. OnlineOpen fulfills funding agency mandates that require grantees to archive the final version of their article. Wiley will also immediately deposit your OnlineOpen article in PubMed Central and PMC mirror sites. The cost for OnlineOpen is US\$3,000, which can be paid by the author, the author's funding agency, or the author's institution. Visit [Open Access](#) for further information.

**Page Charges.** The CJAE is supported by a page charge of \$50 per PDF page, payable by the author. Page charge invoices are issued when articles appear on the journal's Early View page of Wiley Online Library, where articles are considered published and citable. The CJAE will split the invoice among co-authors if required and provide receipts of payment so authors may be reimbursed by their institutions. Contributors in developing countries who are not associated with a research or educational institution, and who are not in receipt of grant-based or institutional support may apply to the Editors for exemption from page charges. A request for reduction or waiver of page charges MUST be made at the time of submission. The request letter should be uploaded using the file designation: "Additional file NOT for review and NOT for publication".

**Author Services.** The publisher of the CJAE, Wiley-Blackwell, provides services to authors of manuscripts that accepted for publication in the Journal. Author Services enables authors to track their article through the production process to publication online and in print. Authors can check the status of their articles online and choose to receive automated e-mails at key stages of production, so they do not need to contact the Production Editor to check on progress. Visit [Author Services](#) for more details.

**CJAE Contact Information.** Valerie Johnson, Editorial Coordinator. Email: [cjae@uvic.ca](mailto:cjae@uvic.ca).

# Types of Submissions

## Research Articles

Submission of a manuscript implies that it is based on research not previously published. All authors must be aware of and agree to the data presented and conclusions drawn in a manuscript. Submissions undergo double blind peer review by two or more reviewers who determine the manuscript's suitability for publication. However, authors are encouraged to have manuscripts reviewed by their peers prior to submission. This, along with editorial assistance, will greatly improve the chances of publication and will usually shorten the time between submission and publication. Research papers are subjected to a double-blind peer review process.

## Policy Papers and Thought Pieces

Policy papers address, in a timely manner, contemporary issues in Canadian agriculture, food resource or environmental policies faced by policymakers and guide future research to provide policy-relevant analysis of these issues. Policy papers are directed toward a broad audience such as advisers in business organizations and governments, and policy researchers in private institutions and universities. With a focus on contemporary concerns by policymakers in Canada, these papers may cover global, regional, national, or even local topics. Issues of wider policy significance to international agencies, governments, public and private sector entities, local communities and nongovernmental organizations are also relevant.

A policy paper should present careful thinking supported by economic reasoning to reach conclusions that are germane to important contemporary policy issues. They should emphasize discussion of policy-relevant implications with clear intuitive and/or graphical explanations and should be generally accessible to a wider readership. Mathematical models and the derivation of results are acceptable, but they should usually be presented in an appendix to keep the content accessible to all readers. We also encourage discussion of past policies and formulation of concrete new policy proposals that are supported by the reasoning and/or results in the paper. Because of the contemporary nature of the problems considered, the approach used may be more speculative and open-ended than regular research articles in the journal.

All policy paper contributions are subject to double-blind peer review for publication consideration. All policy papers will initially be assessed by an Editor for suitability for the journal. Following the initial editorial review, submissions deemed suitable for further consideration will be sent to at least one expert blind reviewer. The assigned Editor is responsible for the final decision regarding acceptance or rejection of articles. The assigned Editor's decision is final. The number of policy papers per volume may be limited at the discretion of the Editors.

## Review Papers

Review articles will be considered for publication. Review articles are papers that survey and/or assess the state of the art/science on topics that would be of general interest to the readership of the CJAE. Papers should provide a rigorous critical overview and synopsis of current knowledge on specific research questions related to agricultural, food, resource or environmental economics. This could include a comprehensive review and evaluation of established or novel methodological contributions, or a critical assessment of theoretical insights and/or gaps in knowledge on a topic of general interest to the discipline. Review papers are subjected to a double-blind peer review process.

## Comments and Replies

The CJAE encourages professional comments involving articles published in the Canadian Journal of Agricultural Economics in the interest of promoting rigorous scholarly exchange. Comments submitted to the Journal will be assigned to a co-editor who was not responsible for the review of the original

paper. Comments will be sent out for independent review, to reviewers who did not review the original article. After receiving reviews, if the editorial judgment of the co-editor is the comment is appropriate for publication, that co-editor will send the comment to the original authors, giving them the opportunity to prepare a reply. An appropriate time limit will be set for submitting the reply, to facilitate the timely and simultaneous publication of the comment and the reply in the Journal. The reply will be reviewed by the co-editor, who may receive advice from other co-editors who were not involved in the review of the original paper. The reply will not be sent out for independent review. The co-editors of the Journal will strive to maintain a tone of professionalism in any comments and replies that are published in the CJAE.

### **Special Issue Articles**

The CJAE publishes one special issue a year. Papers in special issues are invited after a call for papers. Authors may not submit to special issues without invitation.

### **Proceedings Articles**

In its first issue of a volume, the CJAE publishes the Presidential and Fellows Addresses, and often the Keynote Address, presented at the most recent Annual Meeting of the Canadian Agricultural Economics Society. These are invited papers.

## **Guidelines – Initial Submissions**

**Simple Initial Submissions.** SIS gives authors freedom to submit new manuscripts with minimal formatting rules. No specific length or limit is imposed; however, papers must include: title, abstract, introduction, conclusions and references. They must be written clearly and concisely with consistency of spelling maintained throughout. Authors are urged to have one or more colleagues read the manuscript critically prior to submission. To ensure a smooth review, the paper should be double-spaced.

**Author Anonymity.** Since submissions undergo double blind peer review, except for the cover page, authors must remove the identifying information from the properties of ALL files before uploading.

**Submitting to ScholarOne.** Create an account or login to [ScholarOne Manuscripts](#). In your author center, follow the instructions provided at the top of Steps 1 through 7, click submit.

- A Running Head will be requested in Step 1. It should not exceed 60 characters (excluding word spaces) and should be an abbreviation of the paper title that will give an accurate description of the main topic of the paper. The main title of the paper may be used in full as the running head if it is not too long.
- The term "Areas of Expertise" in Step 2 refers to key words. One to three key words that best represent the topic of the paper are requested.
- All authors will be required to have an account. In Step 3 the corresponding author or submitting agent can search by email address to see if a co-author is already in the system and add him or her if not. Be sure to enter contact information correctly.
- Authors will be asked to suggest and/or oppose reviewers in Step 4.
- The cover letter requested in Step 5 should be entered or cut and pasted into the text box provided for this purpose rather than uploading it as a file. It should state clearly why the material submitted would be of interest to the readers of the CJAE and that the material contained in the manuscript does not infringe upon other copyright material. A full explanation should be provided when the applicability of any of these points is unclear.

- Carefully read the instructions in Sept 6 for Initial, Revised and First Look submissions as they are different for each. File designations for initial submissions are described in the next section.

**Preparation of Files to Upload.** Blinded files must be uploaded as Word documents or PDFs using the appropriate file designations:

- 1. Main Manuscript (Mandatory):** Upload using file designation "Full Manuscript without Author Information." The main manuscript includes title, abstract, introduction, sections, conclusion, references, tables, figures, footnotes, but NOT author information, acknowledgements or other identifiers. The main manuscript should include:
  - Title. The title should be as short as possible but should reflect all aspects of the work published. Generally, it should be indicative rather than informative, i.e., it should state the subject of the paper rather than its conclusions but should identify the main topics of the paper.
  - Abstract. The abstract should be submitted in both English and French if possible. It is essential that the abstract be a well-written and concise summary of the research rationale, methods, results and implication(s). It must be intelligible without needing to refer to the paper. It should not include tables, figures or references, or any information not carried in the text of the paper, or author information. Acronyms should be avoided if possible. The abstract is included in the invitations sent to potential reviewers. A poorly written or unclear abstract makes it harder to find reviewers who agree to read a manuscript, and will leave editors, reviewers, and other readers with a less favorable initial impression of the work.
  - Key Words. Key words may be included below the abstract. They may be chosen from the title, abstract and body of the paper, and should reflect its central topics.
  - Introduction. The introduction should state clearly the rationale for conducting the research, stating the problem, justifying the research and the findings of earlier research, and the objectives of the study. Appropriate headings may define the sections that follow.
  - Tables. Tables present numerical data in a self-explanatory manner. They must be intelligible without consulting the text and must not duplicate data already in the text or the illustrations.
  - Illustrations. Illustrations should be included as figures.
  - Footnotes. Should be used for informative material only.
  - References. Information for a reference should be taken from the original work being cited. They must supply sufficient information to allow readers to trace the original material. Reference may be made to journal papers, books, theses, dissertations, proceedings, bulletins, reports and published abstracts as well as to unpublished documents held in a library or archive to which the public has access. References must be complete and accurate. References should not be cited in the abstract or in the conclusion.
- 2. Cover Page (Preferred):** Upload using the file designation "Cover Page with Title, Author Info and Acknowledgements." The cover page includes the title of the paper; the names, affiliations, mailing addresses, telephone numbers and email addresses of all co-authors; and an acknowledgment (if any). Footnotes may be included and will generally fall into one of the following categories: 1) notes on the title, indicating the paper is part of a thesis submitted by one of the authors, that the paper was presented at a conference, workshop, etc.; 2) general disclaimer if the use of trade is used; and 3) indication that an author is deceased.
- 3. Supporting Information:** Upload using the file designation "Supporting Information for Review and Online Publication Only." Authors are expected to provide complete documentation of empirical models, estimation techniques and data sets used in the manuscript. Data sets should be made

available to other researchers for replication purposes only. In cases where empirical modeling or data sets are too voluminous to fit reasonably in an article, this material can be published under the "Supporting Information" tab alongside the article. If, for whatever reason, data cannot be made available this should be noted in the covering letter on first submission. Other supporting information includes large appendices, video files, etc.

## Guidelines – Accepted Submissions

Authors of manuscripts that have been accepted for publication must finalize submissions according to the requirements below.

**File Format.** Except for figures files (which can PDF or Word), the final files of accepted papers must be provided in either Word or LaTeX (if LaTeX there must be a PDF version as a reference). Tables and equations must be editable rather than dropped in the main text as a picture. Tables and illustrations (figures) must adhere to the guidelines outlined below.

**Cover Page.** The cover page must be included with the accepted submission and include: the title of the paper; the names, affiliations, mailing addresses, telephone numbers and email addresses of all co-authors. The cover page should be uploaded using the file designation "Cover Page with Title, Author Info and Acknowledgements." Footnotes may be included and will generally fall into one of the following categories:

- Notes on the title, indicating the paper is part of a thesis submitted by one of the authors, that the paper was presented at a conference, workshop, etc.
- General disclaimer if the use of trade is used.
- Indication that an author is deceased.

**Acknowledgment.** The acknowledgements (if any) should be included on the Cover Page.

**Running Head.** Place the running head at the top right corner of the first page.

**Sections.** Generally, three levels of text heading are used:

- CAPITALS CENTRED
- **Bold Upper and Lower Case**, Flush Left
- *Italic Upper and Lower Case*, Flush Left

**References.** When citing references in the text please use the following system:

- **Single author:** ...Veeman (2003).  
...determines consumer choice (Veeman 2003).
- **Two authors:** ...Larue and Bonroy (2009).  
...food retail regulations (Larue and Bonroy 2009).
- **Three or more authors:** ...Malla et al (2007).  
the health properties of food (Malla et al 2007).

References should be listed at the end of the manuscript. A series of references with the same first author should be listed with the single author first, followed by two authors arranged alphabetically, and then multiple authors arranged alphabetically (et al. in text). Include only the works cited. Note that the following information is required:

- full names (as printed) of all authors
- title
- full publication details (for books, list place of publication, publisher, edition and date of publication; for articles, list volume, issue, year and page numbers)

The following examples illustrate the required style for references:

<b>Gervais, J.-P., K. Guillemette and R. Romain. 2007.</b> Output and price determination in the Canadian chicken industry: Which should come first? <i>Canadian Journal of Agricultural Economics</i> 55 (2): 255-273.	<b>Journal Article</b>
<b>Ghazalian, P., B. Larue and G. West. 2008.</b> Best Management Practices to Enhance Water Quality: Who is Adopting Them and How Do They Impact on Cost of Production? Paper presented at the Canadian Agricultural Economics Society and Northeast Agricultural and Resource Economics Association annual meeting, Quebec City, June 29-July 1.	<b>Presented Paper</b>
<b>Foster, A.B. and C.T. Wong. 1998.</b> The farmer decision process in purchasing corn herbicides. Research Bulletin AEEE/28/1, Guelph: University of Guelph, School of Agricultural Economics and Extension Education, June.	<b>Bulletin</b>
<b>Kerr, W.A. and J.E. Hobbs. 2005.</b> Consumers, cows and carousels: Why the dispute over beef hormones is far more important than its commercial value. In <i>The WTO and the Regulation of International Trade</i> edited by N. Perdakis and R. Read, pp. 191-214. Cheltenham: Edward Elgar.	<b>Chapter in Book</b>
<b>Linders, G.M. and H. L. F. deGroot. 2006.</b> <i>Estimation of the gravity equation in the presence of zero trade flow.</i> Tinbergen Institute Discussion Paper No. TI 2006-072/3. Amsterdam: Tinbergen Institute.	<b>Discussion Paper</b>
<b>Pearson, M. 2006.</b> Canadian Beef Export Federation. Personal e-mail communication, January.	<b>Personal Communication</b>
<b>Schmitz, A., H. Furtan and K. Baylis. 2002.</b> <i>Agricultural Policy, Agribusiness, and Rent-Seeking Behaviour.</i> Toronto, ON: University of Toronto Press.	<b>Book</b>
<b>Statistics Canada. 2006.</b> 2006 Census of Agriculture, Farm data and farm operator data tables. <a href="http://www.statcan.gc.ca/pub/95-629-x/2007000/4123856-eng.htm">http://www.statcan.gc.ca/pub/95-629-x/2007000/4123856-eng.htm</a> (accessed October 6, 2009).	<b>Online Citation</b>
<b>Vyn, R. 2007.</b> The Effects of Strict Agricultural Zoning on Farmland Values: The Case of Ontario's Greenbelt. Ph.D. dissertation. Guelph: University of Guelph.	<b>PhD Dissertation</b>
<b>Wheaton, E., S. Kulshreshtha and V. Wittrock. 2005.</b> Canadian Droughts of 2001 and 2002: Climatology, Impacts and Adaptations. SRC Publication No. 11602-1E03. Saskatoon: Saskatchewan Research Council.	<b>Government Publication</b>
<b>Wong, L. 2009.</b> Linking Matlab and GAMS: A Supplement. Working paper #2009-03, Resource Economics & Policy Analysis Research Group, Department of Economics, University of Victoria, Victoria, BC.	<b>Working Paper</b>

**Footnotes.** Number and superscript footnotes consecutively and place them at the bottom of the page on which the number of the footnote appears in the text.

**Tables.** Tables should be editable; use the table feature of your word processing program. Tables formed by tabbing on single lines of text and images of tables dropped in the text are not acceptable. Include tables on separate pages after the reference list. Identify each table with a numbered heading (e.g., Table 1. Growth in agricultural productivity in Canada, 1951-81). Do not bold the table heading or put a period at the end of the heading. Decimal align values and use superior letters (not numbers). Notes go below the table starting with the letter "a". Include a note if it is for an item that cannot be referenced in the table by itself. Include the source if relevant.

Table 1. Expected profit by farm type			
	Base	High inflation <sup>a</sup>	Low inflation
	(\$000)		
Crops	44.5	90.1	50.1
Livestock	68.6	103.2	70.2
Mixed farm	78.5	114.3	101.3

<sup>a</sup>High inflation is 12%/yr.

**Equations.** Equations are to be made with your word processing equation editor. Number the equations starting at 1. Subsequently the particular equation and number e.g. Equation (1) should be used to reference it in the text.

$$C_u = g(X_u) - \frac{h(Y_u)}{e^{-r}} \quad (1)$$

**Illustrations.** Illustrations should be submitted as figures. They should be in their original form in a separate file (Word or PDF), using one page for each figure. Use the file designation "Figures" when uploading to ScholarOne.

Figures should generally be no more than twice the final size and should be planned to fit to no more than a width of about 4½ in. (115 mm). Print your illustration on a black and white printer using this width to determine how well it reproduces. Lettering should be at least 1.5 mm high when reduced. Labelling on graphs should be parallel to the graph's axes. Use the same font for all figures. Abbreviations, units, etc. should follow journal style. All lines should be sufficiently thick to reduce well.

When using patterns, be aware that when an illustration is reduced the pattern might be lost. Use clear, bold patterns and avoid the use of fine grey scale patterns. Photographs should be high quality, continuous tone with good tonal contrast.

Line figures need to be at least 600 dpi and images need to be in at least 300 dpi to maintain quality after reduction. Illustrations need to be in electronic media as a separate file. The file name should include the senior author's name and the figure number. Figures need to be supplied in either Word, TIFF, PDF or EPS. JPEG and GIF are not as high quality for print. If creating figures in PowerPoint, for example, save as TIFF or in Word. Please refer to [Author Services](#) before submission.